

MINUTES
HURUNUI COLLEGE BOARD
HURUNUI COLLEGE KAMO ROOM
MONDAY 25TH MARCH 2024, 1830hrs

Present: R McKinlay, R Sullivan, N Molhoek, W Munsey, W Harnett, K Morris (M Johannis)

Apologies: G Costello

Confirmation of Minutes

Tabled as read

Moved. W Munsey, Seconded. K Morris Carried



Matters Arising:

School Docs reviews - everyone have a look? Will go through theses tonight after the meeting

Principals Report - what do we want in there. The information there is good. A feel good story added would be nice to show positive feedback and to lighten the report

Community Engagement - Pounamu, West coast journey. Extended timeline 2025/26 now so it can be done correctly. It will include South Westland, Kaiapoi and Tuahiwi schools now. Led by Matt Bateman.

Insurance update - Molestation claims. Still a work in progress, has been poorly communicated by MoE. There is now no insurance available for this type of claim as a school. As long as school Boards follow policy when dealing with this type of claim their shouldn't be large costs to the school itself.

Declaration of Conflicts

No new conflicts known

Principals Reports

Annual Report - Still waiting on financial data from the accountant and auditor. Full report is not due until May 31st. Can leave this to read through more thoroughly and discuss in more depth at the May 21st meeting when we have had more time to go over it.

Board agrees to discuss more at the next meeting when all have had more time to look at the document.

Take time to individually review the document and questions can be collated a week or two before the next meeting. If we can have questions by 7th May so J Marsh has time to seek info from S Beck as he wrote most of the report.

Discussion around our ability to compare this new data to last year so we can see trends. Would be more useful. Will query S Beck but unlikely to be able to as this data is completely different to previous reporting.

Can we see what teachers are doing to move those students that are behind, further ahead than just expected progress. If we link the data to our annual targets, we can see the plan for classroom actions to help students achieve.

One of the key focuses is that teachers individually track students, know who they are and work with classroom planning to target their learning. We have asked teachers to look at what they can do differently to target those high need students. Teachers are currently planning their lessons to allow for this.

Then we will work with teachers who have specific responsibilities within the annual plan. Discussion around the accountability being put back on the teachers a little to work on how they will help those targeted students.

Will we be able to see which teachers are not achieving? Not in the annual plan but the management team will be able to see this info and work with individual teachers to support them going forward.

How do we select the targeted students? We look at students who are just below, half a curriculum level below, the expected level.

Yrs 9-13 - we look at students who are just below expected level. Students who are well below, are not likely to catch up and their learning is focused on where they are now and how far they can get with their current level. It will not likely be to the expected level for their age once they are so far behind.

Employment - Ilana Moir PE and TiC Sport has been appointed part time, 0.7FTTE. This is a fixed term appointment until the end of year to see if a part time teacher will work for the role. L Copplestone will step down and move back to 0.8FTTE. Will try and keep B Gunn on for another term at 0.5FTTE LAT to support Ilana.

W Harnett and J Brinsdon jointly appointed to the cultural leadership role. The new allowance recognises the work they were already doing.

B Youngman has been appointed as a LA part time.

Bank Staffing - under for the year. Expecting approx \$17k refund for this.

Role - 3 students will come off soon as they transition to Te Kura and alternate education. Can we break down the info to show Primary vs Secondary attendance to see if there is a problem more in one area, we can do this for the next report.

Annual curriculum reviews have contributed to the annual report. Triennial English review will be available next meeting.

Renos - will not be completed until end of term 2 at this point. Have told staff and need to work on term 2 plan for space.

Discussion around options, distance learning, relocatable units. Not much we can do for now but try and support staff.

Moved to accept Principals Reports

Moved. R Sullivan, Seconded. N Molhoek Carried

NZASA Conference

Need to decide how much we are going to spend this year.

Cost is approx. \$2000/pp, this amount will cover the top amount needed for R McKinlays trip, which is mostly covered by NZASA.

How many people would want to go from the board - some interest
Conference agenda so far has a wellbeing focus for students and staff.

Suggestion of \$8000 spending, would allow 4 people to go.

Discussion that those who have already been dont go again to allow newer members a chance.

There are other conferences we could look at going to which might be closer and cheaper such as NZSTA

Would be good if 2 staff members go, someone to talk to about the content and a shared perspective and two voices bringing info back to other staff.

Will have more info on the agenda by the next meeting, will leave a decision on who will go til we know more.

Hotel can be booked for 5 people, 4 plus R McKinlay, in advance and names picked next time.

J Marsh to choose staff

2 board, 2 staff plus RM

Moved. R MckInlay Seconded. K Morris Carried

Leave Requests

T Kelly has requested leave for 2 weeks at the end of term 2.

Are there any complications in covering his leave, there are 2 relievers who can cover.

Board has no objections

Moved R McKinlay, Seconded R Sullivan. Carried

EOTC request

B Mata'afas Geography trip to Mt Cook

Students may need to contribute some amount

Board subcommittee will discuss after the meeting.

EO report

Finance is stable

Health and Safety meeting reported on

Discussion around renos delays, Bakers Ford still in progress and rot at Allandale road which needs to be fixed at approx. \$3000 cost.

Moved to accept EO report

Moved. W Harnett, Seconded. N Molhoek Carried

Funding for Sport

Board happy for B Gunn to apply for funding for NZASA event.

Moved. K Morris, Seconded. W Munsey Carried

Sabbatical request

P Biddlecombe is wanting to apply for a sabbatical next year.

Discussion around which term would disrupt our students the most. Harder to replace a specialist teaching role like music. He may get through all the technical teaching he needs to do during the terms he is here. Might just have practical planning while he is away.

Term 4 is exams, Term 3 is quieter, Term 2 might work best.

Would be good for Phil for refreshment and content investigation.

J Marsh supports the application

Approved on the basis that J Marsh works with P Biddlecombe on which term would be best for the school and students.

Moved. R McKinlay Seconded. K Morris Carried

Next meeting Tuesday 21st May

Agenda items for next meeting

Annual report

Meeting closed 7.39pm