MINUTES
HURUNUI COLLEGE BOARD
HURUNUI COLLEGE KAMO ROOM
TUESDAY 10 NOVEMBER 2026, 1833hrs

Present: R McKinlay, N Molhoek, S Beck, E Gunn, W Harnett, A Wallace-Jessep, N Toki, M Johannis-Secretary

Apologies: G Costello

Opening Karakia

Confirmation of Minutes
Confirmed
Moved to accept:
Moved R McKinlay **Seconded E Gunn** **Carried**

Matters Rising
December meeting date to be discussed later in meeting

Declaration of Conflicts
None known

Principals Report
Employment - staffing review submitted - positive outcome with an increase in staffing for next year.
Maths position filled by T Muirson and M Loretz
Advertising Music position currently
Discussion on exit interviews by the school
Wellbeing - Looking at a regular pulse check in relation to staff wellbeing by an external provider. This would cover staff and students.
Discussion on what our goals are around wellbeing, what are we aiming to improve by investing this money. Positive input from staff needed to encourage a positive culture in the workplace also.
School Docs - updated website, currently hard to access and causing some confusion. School docs working through access issues. Parents will be able to access without school input, this should be available in the next couple of days. Now easier to add linked documents to policies.
Bank staffing - tracking well
Roll holding steady - Yr 9s have a large number for next year.
Discussion on out of zone enrollments not able to access the buses until Yr 9. There has been some confusion from parents around this.
Attendance term 3 - Improved regular attendance, not far from our goals now. Discussion around if there has been engagement from Tuihiwi Ed - there has been a lack of onsite engagement. We are no longer expecting an onsite liaison person that was originally discussed.

There is a gap between what the school can do and what whanau need from someone to get students to school. There is no capacity for school staff to go to houses and engage with students and family, the hope was that Attendance Services would be able to assist in that space, it appears that they no longer will be able to do that.
High amount of illness last term contributes to non attendance also.
Moved R McKinlay Seconded A Wallace-Jessep Carried

Attendance Management plan
Looked with leadership around some possible changes to the management plan.
Improvement in home learning - such as when a student is sick for a whole week, we may have the ability to provide learning while they are away. This could be more difficult in the Primary space.
Discussion around when we are contacting home for non attendance. Rather than wait until day 5 or 10, we could look for a percentage drop over a fortnight or term. This might trigger a faster response to work on non attendance. Unsure if this is in line with Ministry requirements around chasing non attenders.
Discussion around some schools allowing student leave for family holidays or recreational trips. These appear to be outside Ministry guidelines and we do not allow these as a general rule. Allowing these days skews their attendance data as the code used for these away days registers as the student being present.
Non attendance affects achievement. 9% of absences are from Holidays during term time. Asking these families not to do this doesn't stop them and only causes a barrier between the school and these families.

Health and PE review
Tabled
Even with changes in staffing in this department, most of the goals have still been achieved.
Discussion around student tracking being paused due to change in curriculum
Comments around engagement, formal sports not currently a focus for many students.
Clear recommendations going forward.
Gym equipment like balls and racquets wear out quickly so funding is always required to replace these things.
Discussion around Sexual education - as of July 2026 new curriculum eliminates the requirement to request family permission. Schools now only need to inform families of what is taught.
Remove recommendation 5
Moved N Molhoek Seconded N Toki Carried

Strategic Review
Have been asked to transition to a 2 year strategic plan
Elevating Literacy and Numeracy
Student achievement is our number one goal
Discussion around the focus not really changing, we don't need to fully rewrite the plan, we are still wanting to head in the same direction. We still have the same priorities. This will be a strategic plan refresh.
Will be shared with the community before the next meeting to allow for feedback if needed.
Moved E Gunn Seconded N Molhoek Carried

5YA Funding cover
Board approved a $20,000 transfer to cover initial 5YA deposits while we waited for Ministry paperwork to be processed so that we did not delay the start of gym projects.
Money has now come through from the Ministry so this can be repaid to main account.

School Docs Update
This was discussed during the Principal's report.

PA system upgrade
Discussion around the differences in quotes. How much use the system will be in different aspects.
Health and Safety is the big focus, for lockdowns and cover in place situations.
The current system we have already needs updating, sounders are not working properly all over the school. Is it better to get a new system or upgrade the old one.
Moved to approve the quote from Dialplan - ask about 2 yr free service. Pay from saving acct
Moved R McKinlay All members Aye Passed

EO Report
Earthquake drill - discussions around the process, in a real event we would rely on students and staff to know where others are. It is not a perfect system but processes are fairly tight.
Discussion around tractor use and potential sale, it has been unused for over 2 years now, Board happy to start disposal process.
Moved N Molhoek Seconded A Wallace-Jessep Carried

Moved into Committee
Moved R McKinlay Seconded N Molhoek Carried
I move that the public be excluded from the following parts of the proceedings of this meeting, namely the discussion of staff changes and student behaviour . To discuss this in public would infringe on the privacy of a natural person under section 9 of the Official Information Act 1982.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.

Out of Committee
Moved R McKinlay Seconded N Toki Carried

Next meeting date
The Dec 17th does not work for all anymore
Monday 14th works for everyone, time changed to 5pm

Meeting closed 8.38pm